

CAREER TIPS FOR HEALTH ADMIN

Courtesy of "What Can I Do With a Major In...?"

- Develop strong oral and written communication, analytical, and technological skills.
- Learn how to use database and spreadsheet software.
- Develop problem-solving skills for finding creative solutions to problems.
- Learn to work well on teams and cultivate leadership skills.
- Get involved in student government or campus organizations related to health issues.
- Earn a master's degree in public health, health administration, public administration, business, or a related field.
- Join related professional organizations and build a network of contacts.
- Stay abreast of new laws and regulatory changes in the healthcare industry.
- Many opportunities in health administration exist with government agencies including: The Department of Health and Human Services, Public Health Service, Centers for Disease Control and Prevention, Substance Abuse and Mental Health Services Administration, Health Resources and Services Administration, Indian Health Service, National Institutes of Health, and the Agency for Healthcare Research and Quality. Become familiar with government hiring procedures. Obtain a government internship in area of interest.
- Develop a specialty area of interest via supplemental coursework and/or work experience for greater marketability within that specific career field.
- Gain experience working with diverse populations across diverse settings. Learn to work well with others individually and in groups.
- Technology skills are integrated and demanded across all areas.